



# Auto Accident Checklist

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location (street/city): \_\_\_\_\_

Weather conditions: \_\_\_\_\_

## Other vehicle

License plate: \_\_\_\_\_

Vehicle ID: \_\_\_\_\_

Make/model/color/year: \_\_\_\_\_

Driver's name/address/phone: \_\_\_\_\_

Driver's license number/state/expiration: \_\_\_\_\_

Insurance company: \_\_\_\_\_

Policy number: \_\_\_\_\_

Insured name of driver: \_\_\_\_\_

Other vehicles (e.g., motorcycle, boat, trailer): \_\_\_\_\_

Insurance policy number (if not on file): \_\_\_\_\_

## Police

Responding department: \_\_\_\_\_

## Witnesses

Name/address/phone/location during accident: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Description of accident

How accident happened: \_\_\_\_\_

\_\_\_\_\_

Type and location of damage to your car: \_\_\_\_\_

\_\_\_\_\_

Type and location of damage to other vehicle or property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

No one expects to get in an accident. But accidents, breakdowns, and other emergencies happen more than you might think.

If you travel with the right supplies in your vehicle, and if you know what to do in case of an accident, you'll handle unexpected emergencies more quickly and calmly—and potentially more economically. This fact sheet can help you prepare.

## What to keep in your car

You don't need a lot of supplies, but it's important to keep what you do have handy. It will help you cope in an emergency and get you and your passengers safe, warm, and comfortable until help arrives. If you're in a remote area, that can take some time.

Use this checklist to assemble your emergency kit.

### In your glove compartment, keep:

- Pad of paper and pen
- Cell phone and extra batteries
- Disposable camera with flash (to photograph accident scenes)
- Flashlight with batteries
- Auto insurance cards
- Auto registration
- Emergency phone list, including: your insurance agent, towing company, neighbors and relatives, and children's day care providers
- Medical information card listing allergies or other conditions requiring special attention
- Fill-in-the-blanks accident information form (see next panel)
- Maps

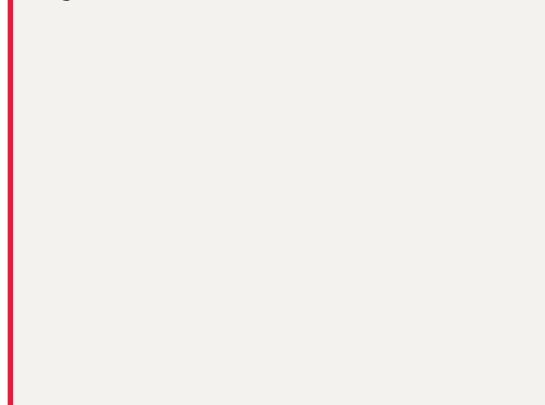
### In the trunk, keep:

- Cones, warning triangles, or emergency flares with matches
- Jumper cables
- Spare tire and jack/spare tire
- First-aid kit (including band-aids)
- Spare tire
- Blankets
- In winter, add an ice scraper, gloves, and a warm jacket.

## What to do in case of an accident

An auto accident can be stressful, but proper preparation can help you handle it calmly and efficiently. Don't wait until after an accident to review your insurance policy—it may not cover costs for towing or a replacement car, but you often can add this coverage for as little as \$1 or \$2 a month. ►

### Diagram of accident scene



# Sample

# Sample